

Form 6 - Notification of lost or stolen ID pass

To knowingly give false information in connection with this application for an ID pass, by the authorised signatory, trained interviewer, ID pass applicant or anyone providing references for the pass applicant, is an offence under the Aviation Security Act 1982 as amended by the Aviation and Maritime Security Act 1990.

The loss or theft of an airport ID pass must be reported to airport security and the police as required by your home airport. A replacement ID pass will not be issued unless this notification form has been completed and authorised by a recognised authorised signatory. Whenever a replacement pass is required, the applicant must produce a recognised valid form of identity when attending the ID Centre to collect the replacement pass.

Airport the ID pass was first issued at: *(Please tick Home Airport)*

Aberdeen Edinburgh Gatwick Glasgow Heathrow Southampton Stansted

Type of pass: Full 30 Day

Section 1: ID pass details - <i>(to be completed by the authorised signatory)</i>			
Company prefix:		ID number:	
Surname:	Forenames:		
Home address:			
Post code:			
Is the pass-holder still employed by your company?	Yes	No	<i>(please circle)</i>
Date employment terminated: <i>(if applicable)</i>			
Was the ID pass exported to any other BAA airports? <i>(Please state which Airports)</i>			
Is a replacement ID pass required?	Yes	No	<i>(please circle)</i>

I declare that the above details are correct and authorise the reissue or cancellation of the ID pass.

Company name:			
Authorised signatory's name:			
Authorised signatory's job title:			
Contact telephone number:		Date:	
Authorised signature:			

Section 2: Details of loss or theft - <i>(to be completed by the ID pass holder)</i>	
Was the ID pass lost or stolen?	When did the loss or theft occur?
Have you lost an ID pass before?	If yes how many passes have been lost?
How did the loss or theft happen?	
Was the loss or theft reported to BAA Security, your manager or the police?	<i>(If yes please give details of whom to and if applicable the police reference number)</i>
When did you report these details?	

I declare that the above information is true. I understand that obtaining a replacement ID pass by means of false statement or withholding the return of an ID pass is fraudulent and could result in criminal proceedings against me. I also confirm that if the lost or stolen ID pass is returned to me I will return it to my home airport's ID Centre immediately.

Holder's name: <i>(please print)</i>		Holder's signature:		Date:	
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<i>For office use only:</i>	Card format:	CV level:	Finance code:	ID checked:	Staff initials:
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